

Eagle Recreation Department announces a great opportunity for a part-time Recreational Director. This position is responsible for overall policy development, program planning, fiscal management, administration, and operation of the Recreation Program.

The Recreation Director is responsible for accomplishing department goals and objectives, supervising staff, administering the budget, and directing the operations and activities of the Eagle Recreation Department. Assignments allow for a high degree of administrative direction in their execution. The job demands a highly organized individual and commands excellent customer service skills. Experience with Microsoft Word, Excel, and Publisher are desired. The current role allows for flexibility with a minimum of 10 hours per week office time but not to exceed 15 hours per week.

If you are interested in learning more with a full Job Description, please remit your Resume to:

Mail to:

Eagle Recreation c/o Greg Hein / Resume
PO Box 575
Eagle, WI 53119

Or email to:

eaglerecreation@townofeaglewi.gov
subject: c/o Greg Hein / Resume